

## **Minutes of the meeting of Carbrooke Parish Council held on July 9 2018 in Carbrooke Church**

**Present:** Cllrs P Sampher (Chair), J Borrett, S Dekeyzer J Nind.

In attendance: N Hartley (Parish Clerk). Two members of the public.

### **Public Participation**

It was noted that the footpath between Summer Lane and Broadmoor Road needs cutting. The clerk will advise Norfolk County Council.

It was noted that only twenty people used the bus from the Norwich Road estates to the fete. It was pointed out that at the previous fete the bus had been full. The Parish Council had tried to make the event accessible to everyone living on the estates. The recent national and local events may have affected numbers. It was noted the fete made a profit of £2,711. Next year's fete will be on the last Saturday in June. It was noted that the group running the fete can apply to the Parish Council for a grant if it has a bank account.

Cllr Bowes' report noted that the Parish Partnership scheme deadline is 7 December 2018 and that she has funds in her Member's budget to help small highways works/projects. Norfolk's new leader is proposing to take an extra year to deliver the County Council's budget savings.

### **1. Apologies**

Cllr Wormall, who was unwell and Cllr Coppen, who was unable to attend for personal reasons. Cllr C Bowes (Norfolk County Council).

### **2. Co-option of New Councillor**

It was unanimously RESOLVED to co-opt Jamie Matthews onto the Council. Mr Matthews signed the Acceptance of Office.

### **3. Declarations of Interest**

Cllrs Sampher, Matthews and Nind in any matters relating to Blenheim Grange.

### **4. Minutes**

It was resolved to approve and sign the minutes of the meeting held on June 11, 2018 as a true and accurate record.

### **5. Matters Arising**

Roger Weston was thanked for cleaning the bench at the front of the Village Hall. A letter of thanks will be sent to him. At his suggestion, the Parish Council will consult Harry Stebbings about how to treat the bench in order to prolong its lifespan.

## **6. Planning**

### a. Breckland Council decisions

Mr L Huggins, Willow End Cottage, Willow Corner  
Demolition of front extension and erection of new porch and two storey rear extension.  
Internal alterations and new/replacement windows

3PL/2018/0521  
Approved

Mr A Gibbs, North View, Broadmoor Road  
Conversion of one dwelling to two

3PL/2018/0421/F  
Approved

Mr & Mrs T Birkby, Fen View, Willow Corner  
Replace flat roof with pitched roof to front projection along front porch and chimney stack removal

3PL/2018/0577/HOU  
Approved

## **7. Finance**

### a. The Council's Current Balances were recorded as follows:-

Barclays Bank (Current Account): £19,849.09  
Barclays Bank (Deposit Account): £6,344.27  
Scottish Widows (Blenheim Grange Maintenance Fund): £85,031.12  
Unity Trust Bank (Blenheim Grange Maintenance Fund): £85,131.07  
Lloyds Bank (Blenheim Grange Maintenance Fund): £21,089.65

### b. The following payments were made in accordance with the budget

Direct Debit, Veolia waste collection at Blenheim Grange, £62.54  
Chq 101281 N Hartley, clerk's salary to June 2018, £615.50  
101282 Thinking Rural, payroll services, £12  
101283 N Hartley, clerk's expenses to June 2018, £258.32  
101284 Breckland Council, planning key issues workshop Cllr Borrett, £40  
101285 Westcotec Ltd, purchase of SAM2 portable speed sign, £2,850  
101286 J Lorne, reimbursement of costs for Summer fete, £100

### c. Payment Received

HMRC, refund of Vat paid, £1,376.33

d. The report of Actual Expenditure to Budgeted expenditure was held to the next meeting as the clerk had not received the Barclays statements.

e. The Internal Control Officer reported that she had carried out her checks and that everything was in order.

## **8. Budget Committee**

It was unanimously RESOLVED to appoint Cllr Matthews to the Budget Committee.

## **9. Carbrooke Village Green Grant**

A request was made by Carbrooke Village Green to use part of its grant to repair the fence between the Village Hall car park and Millennium Green. The ownership of the fence has not been established. It was unanimously RESOLVED that the Parish Council cannot fund repairs to the fence and that the grant monies must only be spent on insurance.

## **10. Open Space Parking**

It was noted that vehicles are parking on the Open Space land at Blenheim Grange. It was unanimously RESOLVED to ask Orbit to write to the tenant in question. The Council also resolved to ask Orbit to put no parking signs on its fence next to the open space land.

## **11. Stirling Road**

It was noted that the damage to the Council's land at Stirling Road had not been rectified. A letter has been sent to two residents. A letter of complaint from one of the residents was read. The Council was accused of being heavy-handed. A letter of apology has been sent to the resident. It was unanimously RESOLVED to request ownership details of the car parking spaces from the consortium.

## **12. Purchase of a House at Blenheim Grange**

The Council considered a proposal to purchase a house at Blenheim Grange using the General Power of Competence. It was unanimously RESOLVED to defer a decision until the Council has more information and to invite the clerk at Mattishall to the next meeting to speak of her experience in this matter.

## **13. Representatives' reports**

Cllr Dekeyzer had attended the recent Ethos meeting at the school and noted the new Deputy Head is very proactive in his involvement with the village. She noted the Village Hall refurbishment is due to start at the end of July. The Committee had made a request a request to move the Bottle Bank to facilitate the works. It was unanimously RESOLVED that the Parish Council is happy for the Bottle Bank to be moved and it will arrange.

With regard to the continued litter at Blenheim Grange, it was unanimously RESOLVED to continue to press the Police and Breckland Council for help and support.

## **14. Correspondence**

A request from a resident at Blenheim Grange to put his own fence next to the Open Space fence to prevent litter coming onto his property was considered. It was unanimously RESOLVED that the Council cannot agree to such a request.

The Council was asked by the Heritage Group to approve the location of an Information Board near the Aerolite Garage. It was unanimously RESOLVED that the Group should ask Norfolk County Council for permission, but the Council's view was that the sign would be better positioned on Norwich Road where there is greater footfall. The Heritage Group will also be installing a sign at the Village Hall.

The second stage of the consultation for the Electoral Review closed on 22 June. There were three responses received by Breckland Council for Carbrooke. The next Governance Review subcommittee meeting will be on 8 August.

### **15. Items for inclusion on the agenda for the next meeting**

A proposal to revive the New Penny News.

A request for a donation towards the Watton Fireworks Display.

### **16. Date of Next Meeting**

The next meeting will be on Monday 10 September in the Community Cabin, Blenheim Grange.

There being no further business, the meeting was closed at 8.30pm.