

Minutes of the meeting of Carbrooke Parish Council held on 11 February 2019 in Carbrooke Church

Present: Cllrs T Coppen (Chair), J Borrett, J Nind, M Wormald.
N Hartley (Parish Clerk) Cllr T Hewett (Breckland Council) Three members of the public.

Public Participation

A tree to commemorate Robert Buscall will be planted on Millennium Green at 2pm on 11 March. There will be a reception afterwards in the Village Hall.

1 Apologies

Apologies were received from Cllr Dekeyzer and Cllr Bowes (Norfolk County Council).

2 Declarations of Interest

Cllr Coppen in any matters relating to Carbrooke Village Green. Cllrs Nind and Wormald in any matters relating to Blenheim Grange.

3 Cooption

It was noted that there were no applicants for the two vacancies, but an interest had been expressed in one of the vacancies. The period of co-option has been extended.

4 Minutes

It was resolved to approve and sign the minutes of the meeting held on 14 January 2019 as a true and accurate record.

5 Matters Arising

It was noted that the defibrillator outside the church is waiting for Community Heartbeat to set up online and make active.

It was noted that one grant application had been received and another is to be sent. The Council will consider these at its March meeting.

It was noted that the cost of a new fence panel for the one damaged on Norwich Road/Blenheim Grange is £435. The Council will write to the person who caused the damage, seeking payment.

It was noted that one of the trees off Washington Drive had fallen in the recent high winds and damaged a fence. The Council will make good the damage.

6 Planning

6.1 Application considered

Mr G Bramley, Staddle Stones, 2 Willow Corner
Single storey extension

3PL/2019/0001/HOU
No objection

7 Finance

7.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Direct Debit, Veolia, waste collection at Blenheim Grange, £33.50

Standing Order, N Hartley, clerk's salary, £615

Chq 101328 HMRC, clerk's PAYE, £113.60

101329 Carbrooke PCC, grant toward the maintenance of the churchyard, £1,000

101330 N Hartley, reimbursement for purchase of postage stamps, £13.92

101331 N Hartley, reimbursement for Council laptop McAfee subscription, £89.99

101332 Wensum Valley Electrical, installation of defibrillator, £186

101333 EDF Energy, electricity bill for Community Cabin, £36.05

101334 Thinking Rural, payroll services, £12

101335 Anglian Water Business Ltd, water bill for Community Cabin, £42.85

Payments from Blenheim Grange Maintenance Fund

Chq 000017 TOP Garden Services, tree removal and dog bins, £2,253.60

000018 TOP Garden Services, dog waste collection, £140.40

000019 TOP Garden Services, tree felling, £144

7.2 The meeting received a report of Actual Expenditure to Budgeted Expenditure

8. Standing Orders

The Council reviewed its Standing Orders without amendment.

9 Financial Regulations

The Council reviewed its Financial Regulations without amendment.

10 Norwich Road Bus Shelter

The Council considered a proposal for a bus shelter on Norwich Road next to Washington Drive. It was RESOLVED to remove one of the fence panels and install the shelter on Council owned land.

11 Crossing at Norwich Road

The Council considered a proposal for a road crossing at Norwich Road next to Washington Drive. It was RESOLVED to request a road crossing at this location and near the Flying Fish on Norwich Road. The Council will submit paperwork to Norfolk County Council from the original proposals.

12 Formal Path at Norwich Road

The Council considered a request for a formal path at Norwich Road next to the parade of shops. It was RESOLVED to pursue this.

13 Litter Picking Equipment

It was RESOLVED to purchase four litter pickers for use at Blenheim Grange.

14 Sunderland Close

The Council considered clearing the litter from the woods next to Sunderland Close. It was RESOLVED to contact Orbit Housing with regard to access to the site.

15 Blenheim Grange Three Year Plan

The Council reviewed its Three Year Plan for Blenheim Grange. It was RESOLVED not to make any changes, but changes will be necessary when the Community Centre is built.

16 Village Three Year Plan

The Council reviewed its Village Three Year Plan. It was RESOLVED not to make any changes, but the Council will obtain costs to resurface the car park. The clerk was asked to contact the Village Hall regarding the reinstatement of the slabs on which the Bottle Bank was sited.

17 Newsletter

A proposal had been received for a limited publication of a village newsletter. It was RESOLVED to request whether the newsletter can be made available at the Aerolite Garage, the school, the Village Hall and the church.

18 Village Hall Car Park

It was RESOLVED to cut additional areas of the Village Hall car park under the Council's maintenance contract.

19 Wayland Partnership

It was RESOLVED that Cllr Coppen will attend Wayland Partnership meetings on behalf of the Parish Council.

20 Representatives' Reports

Cllr Hewett noted that Breckland Council is seeking ways to promote the market towns. A new free app, Breckworld, has been introduced. She noted that Silver Social events are proving popular. The Local Plan is with the Planning Inspector.

Cllr Wormald on behalf of Blenheim Grange Residents Association requested a No Drinking zone be introduced at Blenheim Grange. It was noted that this should be done when the roads have been adopted and the Police can enforce the law.

Cllr Coppen noted on behalf of Carbrooke Village Green that Watton Town Council had been asked to contribute toward the cost of running the Green as many of the dog walkers come from Watton. Community Service operatives are working on the Green twice a month for the rest of the year. The wildflower meadow is to be renovated.

21 Correspondence

A request was made to add the residential end of Mill Lane to the County Council gritting route. The Council will request this.

22 Items for inclusion on the agenda for the next meeting

A proposal to purchase one or two portable toilets for use of groups in the parish.

23 Date of Next Meeting

The date and time of the next Parish Council meeting was confirmed as Monday 11 March 2019 at 7pm in the Community Cabin, Blenheim Grange

There being no further business, the meeting was closed at 8.50pm.