

Minutes of the Parish Council Meeting held online on 8th September 2020

Present: Cllrs M Wormald (Chair) J Borrett, T Coppen, L Defew, G Long, P Sampher, J Tinson. In attendance: N Hartley (Parish Clerk) Cllr H Crane (Breckland Council). Eight members of the public.

1 Public Participation

The meeting started with a period of public participation. Concerns were expressed over the planning application at North Farm. It was noted that the proposed development would cause additional problems re school traffic parking and that it would have a significant impact on the drains/sewage system and the burgeoning flood risk. It was noted that the access document shows no traffic on the road and that the visibility splay is not correct. There are cars parked on the road in front of the cottages at most times.

Concerns were raised over the recent flooding. A lack of roadside gullies was noted and that the ditches were not maintained. It was felt that the Anglian Water pumping station is not sufficient in terms of capacity and that it cannot cope with the current demand. The Parish Council was asked if it would be able to lobby Norfolk County Council and Anglian Water to seek a solution, and whether it would consider establishing a Water Drainage Committee similar to that in Watton.

Cllr Crane noted that Breckland Council's community funding scheme has reopened. She also noted that with regard to licensing the Council has to publish a statement of its policy every five years and that any views should be returned by 9 October 2020. The draft policy is on Breckland Council's website.

2 Co-option of a new Councillor

It was **RESOLVED** to co-opt Lucy Defew to the Parish Council.

3 Apologies for Absence

Apologies were received from Cllrs Colley and Redfern, and Cllr C Bowes (Norfolk County Council).

4 Declarations of Interest

Cllrs Coppen declared an interest in any matters relating to Millennium Green. Cllrs Sampher and Wormald declared an interest in any matters relating to Blenheim Grange.

5 Minutes

It was resolved to approve and sign the minutes of the meeting held on 14 July 2020 as a true and accurate record.

6 Matters Arising

The clerk was asked to chase the consortium over the road adoption documents.

7 Flooding

The Council had been sent an email by a resident regarding flooding, asking what it could do. A note was read from Cllr Bowes that stated that 'following the rainfall of August 15/16, an investigation will be carried out by the County Council's Flood and Water Management Team. The investigation will culminate in the production of a Flood Investigation Report, covering rainfall intensity and impact, the response of relevant organisations and the likely causes of flooding. The report will recommend remedial actions and measures. It was **RESOLVED** to establish a Water Drainage Group similar to that in Watton with membership comprising residents and parish councillors. The Parish Council will stand behind the Group.

8 Planning

8.1 Parish Council comments sent to Breckland Council

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|---|-----------------------------------|
| 49 Mill Lane Rear extension, front porch and internal alterations | 3PL/2020/0728/HOU No objection |
| Dawe Estates, Manor Farm, Willow Corner Part change of use from agricultural building to on site farm distillery and flour mill | 3PL/2020/0730/F No objection |
| Carbrooke VC School, Church Street Removal of mobile classroom in school field and replace with timber frame building (2 classrooms) | 3PL/2020/0757/F No objection |
| Willow End Cottage, Willow Corner Two storey rear extension No objection, but boundary line to be established by Norfolk County Council | 3PL/2020/0562/HOU |

8.2 Breckland Council decisions

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| West End Cottage, Willow Corner Provide pitched roof over garage and two storey rear extension, and rebuild porch | 3PL/2020/0500/HOU Approved |
| Littleton Stud Farm, Caudle Springs Three bay cart lodge with annex above with north facing dormers and outdoor | 3PL/2020/0684/HOU |

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| swimming pool to rear | Approved |
| Willow End Cottage, Willow Corner Two storey rear extension | 3PL/2020/0562/HOU Approved |
| 3 Church Street Proposed loft conversion to include rear facing former (certificate of lawfulness) | 3PL/2020/0688/LU |
| 4 Church Street Prior approval for a conservatory to rear (permitted development) | 3PL/2020/0029/PNE |
| 49 Mill Lane Rear extension, front porch and internal alterations | 3PL/2020/0728/HOU Approved |
| St Peter & Paul Primary School Removal of mobile classroom in school field and replace with one timber frame building (2 classrooms) | 3PL/2020/0757/F Approved |

8.3 Application considered

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| North Farm, Broadmoor Road Outline application with some matters reserved for 4 detached dwellings | 3PL/2020/0869/O |
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The Council objected to the application for the following reasons:-

The existing infrastructure is not sufficient to sustain a new development in terms of the sewage/drain system. There is already flooding in the village and it was felt that further housing would add to this problem.

The proposed access road is a single track with poor access to Broadmoor Road. It was felt that this would cause additional problems in terms of parking for the school.

9 Finance

9.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Direct Debit, Veolia, waste collection at Blenheim Grange, £34.56
 Chq 101533 Blenheim Grange Residents Association, grant for annual insurance premium, £385.35 (Section 137)
 101534 Carbrooke Heritage Group, grant toward restoration of Civil War armour, £500 (Section 137)
 101535 N Hartley, reimbursement for purchase of eight litter pickers, £24.60
 101536 EDF Energy, Community Cabin electricity supply, £22.31
 101537 N Hartley, backdated salary (from April 2020) and amended standing order, £215.62
 101538 HMRC, clerk's PAYE, £235.52

101539 Ladywell Accountancy Services, payroll services, £75
101540 Noticeboard Company Ltd, noticeboard for Ash Tree Park, £551.58
101541 Mansfield Fencing, fill potholes and re-shingle in Village Hall car park,
£260
101542 J S Asphalt, disabled parking bays at Village Hall, £1,814.40
101543 TOP Garden Services, grass cutting at Village Hall, £144
101544 TOP Garden Services, emptying dog and litter bins at Blenheim
Grange, £691.20

9.2 The following payment from the Commuted Sum in accordance
with the budget:-

Chq 000047 TOP Garden Services, grass cutting contract, £864

9.3 The meeting received a report of Actual to Budgeted Expenditure

10 Trampoline

It was **RESOLVED** to repair the trampoline at Blenheim Grange play area. The Council noted that if the equipment is damaged again it will have no alternative other than to remove it. Cllr Wormall was asked to ascertain if the Residents Association would make a contribution toward the cost of the repair.

11 Norwich Road Crossing

It was noted that no date has as yet been given for the Norwich Road crossing and speed limit change on Norwich Road. Cllr Bowes noted in an email that the advice she had received was that the scheme to extend the 30mph speed limit on Norwich Road has not yet been allocated to a designer in the central design team and is 'likely to take some time.'

12 Dog/Litter Bins at Caudle Springs Footpath

It was noted that Norfolk County Council will not approve the installation of litter/dog bins at either end of the Caudle Springs footpath as this is not adopted highway. NCC say 'it's a Public Right of Way and we would only allow them on the highway.' The clerk was asked to ascertain if Norfolk County Council will agree to install bins on the highway.

13 Norwich Road Bus Shelter Litter Bin

It was noted that Watton Town Council had agreed to pay half the cost of a litter bin at the bus shelter and that Serco will empty the bin. It was **RESOLVED** to purchase and install a new bin.

14 Outdoor Fitness Equipment

The Council considered how best to obtain evidence to support its grants for Outdoor Fitness equipment at Blenheim Grange and Millennium Green. It was **RESOLVED** to investigate obtaining a more advanced survey system and/or a Facebook poll.

15 Parish Partnership Scheme

The Council considered if there were any proposals to put forward under the Parish Partnership Scheme. It was **RESOLVED** to make a decision at the October meeting.

16 Budget/Precept 2021/22

The Council considered if it had any items for inclusion in the Budget/Precept for 2021/22. It was **RESOLVED** to add the following items to the Budget discussions:-

More litter bins round the play area at Blenheim Grange and next to the seats.

A path from the shops to the play park at Blenheim Grange.

Money toward the removal of flytips from Council owned land.

17 Blenheim Grange

It was noted that there were some items near the Blenheim Grange play area that need to be removed. Cllr Long will see if the builders will remove.

18 Items for inclusion in the next agenda

Update on the central reservation and speed limit change on Norwich Road

Update on road adoptions

Update regarding a Water Drainage Group

19 Next Meeting

The next meeting will be at 7pm on 13 October 2020.

There being no further business, the meeting was closed at 8.40pm.