

Minutes of the Parish Council Meeting held on 9 July 2019 in Carbrooke Village Hall

Present: Cllrs T Coppen (Chair), V Colley, S Dekeyzer, J Lorne, P Sampher, J Tinson, M Wormald. In attendance. N Hartley (Parish Clerk) T Birt (Breckland Council) H Crane (Breckland Council) Four members of the public.

Public Participation

The meeting commenced with a period of Public Participation. Objections were raised to planning application 3PL/2019/0596/F. It was noted that Mr Coppen was on the application as part owner of the drive to the property. Mr Coppen said the planning application was not in his name. It was observed that the proposed property is outside the Settlement Boundary. It was noted that there were four properties on a road designed for one property, Crown House and that the access/exit to the proposed properties is on a dangerous bend. The applicant now wants to add two more properties. It was noted that a previous application had been declined by the Parish Council. Access to the new properties, it was noted, is via two new properties that are in the process of construction.

The application papers were described as misleading. The doctor's surgery is not taking new patients from this part of the parish. The dental surgery has a waiting list. The garage has been closed for several years.

It was noted that three boundaries to the site, apart from Felgarth, have been cut down to chest height. The boundaries were described as mature hedges and trees. Between 6 and 10 trees have been cut down. It was questioned whether there were preservation orders on these. The Council was requested to investigate this further.

The Council was asked its position on new builds in the older part of the parish. It was noted that the Crown House application for three new bungalows had been declined by the Parish Council, but an application for two new bungalows had been approved. The Council noted that it cannot object to all applications unless there is a legitimate reason to object.

The meeting was opened.

1 Apologies for absence

Apologies were received from Cllrs Borrett and Redfern.

2 Declarations of Interest

Cllr Coppen in any matters relating to Carbrooke Village Green and in planning application 3PL/2019/0596/F. Cllr Dekeyzer in planning application 3PL/2019/0596/F. Cllrs Sampher and Wormald in any matters relating to Blenheim Grange.

3 Minutes

It was resolved to approve and sign the minutes of the meeting held on 10 June 2019 as a true and accurate record.

4 Matters Arising

It was noted that no objections had been received to the Council's decision to suspend meetings at the Community Cabin.

5 Planning

5.1 Breckland Council decisions

The Pines, Broadmoor Road 3PL/2019/0559/HOU
Garage conversion to residential accommodation with first floor extension over former garage creating loft storage room and erection of new detached single garage in front garden Approved

Plot at 4 The Bungalows, Caston Road 3PL/2019/0485/VAR
Raising the height of the roof to approved planning permission 3PL/2018/0217/F to approved one and a half storey agricultural workers dwelling Approved

5.2 Application considered

Land to the rear of the Crown House, Meadow Lane 3PL/2019/0596/F
Construction of two new bungalows

The Council objected to the application as it is outside the Settlement Boundary. The Council also felt that this was not an accurate planning application and raised concerns over what it considered to be some misleading statements. Specifically, that the doctor's surgery is not taking new patients from this part of the parish and that the dental surgery has a waiting list. The garage referred to has been closed for some time.

The Council also wanted to ensure that the flood risk has been properly addressed. This is referred to as Low Risk. The Council will request confirmation this was the case.

6 Finance

6.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Direct Debit, Veolia, waste collection at Blenheim Grange, £63.60
Chq 101375 Watton Town Council, donation to cost of Watton Fireworks, £100 (S.137)
101376 Thinking Rural, payroll services, £12
101377 N Hartley, reimbursement of expenses, £343.61
101378 HMRC, clerk's PAYE, £120.40
101379 Maypole Manufacturing Ltd, new bus shelter Norwich Road, £3,060

101380 Norfolk Parish Training Partnership, new councillor training courses, £76.80
101381 Salec Travel, shuttle bus for summer fete, £250
101382 Mansfield Fencing, painting Cabin/anti vandal paint and other work, £545
101439 N Hartley, reimbursement for chain/padlock play area, £42.83
101440 Thinking Rural, payroll services, £12

6.2 The following payment was received

Barclays Bank, compensation re Community Centre account, £50

6.3 The meeting received a report of Actual to Budgeted expenditure

6.4 The meeting received a report from the Internal Control Officer. She noted that she had carried out the necessary checks and that everything was in order.

7 New Signatory

It was **RESOLVED** to appoint Cllrs Tinson and Lorne as additional signatories to the Council's bank signatories.

8 Internal Auditor

It was **RESOLVED** to appoint SCS Accounting as the Council's Internal Auditor for 2019/20.

9 Millennium Green Grant Application

The Council considered a grant application from the Millennium Green Trust for its annual insurance premium. The application was for £1,500. It was noted that the Council had budgeted £4,000 for grants and no grant was expected to exceed £500. The deadline for applications had passed. It was **RESOLVED** to extend the deadline to 31 August and to consider all applications at the Council's September meeting.

10 Walking Route to the School

The Council considered the suitability of the walking route to the school. Cllr Crane noted the footpath has been cut, but added that the chance of restoring the school bus is 'negligible.' It was noted that wheelchair users cannot use the footpath and that it is not suitable for parents/carers with buggies. It was further noted that the path is not lit. Cllrs Crane and Birt said they will support the Parish Council. It was **RESOLVED** to ask Norfolk County Council for a cutting schedule. The Parish Council reiterated its intention to walk the route to the school with parents, children and teachers in the late summer/autumn to highlight the dangers of it and to attract press attention.

11 Broadmoor Road

It was noted that parents/carers are parking at the junction of Broadmoor Road and Church Street. It was **RESOLVED** to request the Police to enforce parking restrictions here and outside the school.

12 Knights Park Noticeboard

Information requested had not been received. It was **RESOLVED** to carry this forward to the next meeting.

14 Blenheim Grange Branches/Bushes

It was **RESOLVED** to appoint Alex Grey to cut branches/bushes at various locations at Blenheim Grange and to weedkill at the front of Norwich Road.

15 Land at the front of Blenheim Grange

It was noted that one of the housing companies has put its equipment on the Parish Council's land near Norwich Road and fenced off part of the land. No permission had been sought in this regard. The company is also advertising the sale of its houses on the same piece of land. The Council is concerned about the informal path off Norwich Road into the Spar car park. It was **RESOLVED** to ask the company – in exchange for use of the Council's land – to level the informal path into the Spar car park and to extend the fencing to the mini roundabout.

16 Entrance to Spar Car Park

It was noted that an informal path had been created from Norwich Road over the Parish Council land into the Spar car park. As above, it was **RESOLVED** to ask DAB – in exchange for use of the Council's land – to level the informal path into the car park and to extend the fencing to the mini roundabout.

17 Replacement Fence Panel

The Council considered quotes for the purchase of a replacement fence panel at Blenheim Grange. It was **RESOLVED** to appoint G & G Fencing. The Council noted this figure is lower than the amount paid in respect of the damaged fence, which was based on an earlier quote from a different company. It was **RESOLVED** to wait for the final invoice, but to credit back the difference between the final bill and the amount received, less an administration fee of £10.

18 Play inspection Safety Course

It was noted that the Council's volunteer is carrying out an important task inspecting the play equipment. It was **RESOLVED** to organise training for him and two volunteers from Millennium Green who carry out the same work.

19 Safety Surfacing

The clerk noted that the matting at Blenheim Grange play area will need replacing over the short to medium term. The cost of this will be between £6,000 and £7,000. This is the cost of wet pour. There is a cheaper surfacing. It was **RESOLVED** to write to the safety expert to see if there is an acceptable surfacing that can be used.

20 Buckingham Lodge Care Home Request

The Council considered a request for a donation to Buckingham Lodge Care Home's summer fete. The Council noted this is a business, but accepted the reason for the fete to bring together residents and community, and to raise money for the residents fund. It was **RESOLVED** that the Council could not make a donation.

21 Parish Partnership Scheme

It was noted that the Council would like a road crossing at Norwich Road/Washington Drive. It was noted that Cllr Bowes is looking into this. It was further noted that the consortium had paid Norfolk County Council for a crossing under the original agreement.

22 Council Meetings

The Council considered the dates of the Council's meetings. It was **RESOLVED** to see if the small meeting room in the Village Hall can be used on Monday 9 September.

23 Representatives' reports

Cllr Wormall noted on behalf of Blenheim Grange Residents Association that there had been vandalism to the basketball hoop.

Cllr Dekezyer noted that the outside cabin at the Village Hall had been finished. She noted the school's numbers are up for September.

Cllr Crane on behalf of Cllr Bowes noted that Cllr Bowes will use her members budget to pay for the installation of a uniform 30mph speed limit on Norwich Road from Blenheim Grange to the Flying Fish.

Cllr Crane noted that she was surprised there were no Section 106 monies for Carbrooke.

24 Items for inclusion on the agenda for the next meeting

Section 106 monies.
Request for a noticeboard at Knights Park.

25 Next Meeting

It was noted that the next Parish Council meeting will be in Carbrooke Village Hall on 9 September at 7pm, pending a decision from the Village Hall.

There being no further business, the meeting closed at 9.35pm.