



Carbrooke Parish Council

Carbrooke Parish Council Grant Application Form

Please complete all sections of this form clearly in black ink.

Your Organisation

Name of Organisation :	
Name of Person Making the Application :	
Person Applying – Position in Organisation :	
Contact Tel Number :	
Contact Email Address :	
Registered Charity Number :	
Date when Organisation was Established :	
Are you Run by a Committee : (Y/N) ?	
If Yes How many Committee members do you have : ?	
If NOT, What are the Restrictions : ?	
How Many members do you have : ?	
How many members Live in Carbrooke :?	

Supporting Statement :

Please use the space below to include a statement in support of your request. This must include details of how your organisation meets the Council's Eligibility Criteria and how the residents of Carbrooke benefit from the activities of your organisation.

--

Grant Request :

Please state the amount you are requesting (£'s)	
What is the purpose of the grant : ?	
How many people in Carbrooke do you estimate will benefit from your project : ?	
Are you obtaining funding from other sources : (Y/N)?	

If so, please provide details below of the funding organisations and the amount of funding you have received/are applying for from each organisation : ?

--



Carbrooke Parish Council

What fundraising activities does your organisation undertake : ?

Accounts :

Please provide a copy of your organisation’s latest Audited Accounts, together with details of income and expenditure for the current year. If a large reserve and/or surplus is indicated in your latest annual accounts, please explain why you are applying for additional funds.

Please provide copies of your statements for all of the organisation’s bank and/or savings accounts.

Previous Grants

If you have received a grant from Carbrooke Parish Council in the last three years please state the amount of the grant, the date the grant was made and the purpose for which the grant was made.

Supporting Information :

Please ensure that you return the following supporting information :

- A constitution or set of rules by which your organisation is run
- The latest set of audited accounts for your organisation for both current and savings accounts
- Your organisation’s bank statement/s for both current and savings accounts at the start of your financial year and at the time the grant application is made.
- The Organisation MUST demonstrate a clear need for funding.
- Any other supporting information, including quotes for your project from a reputable firm
- **Please note that for any application over £1,000 you will need to provide the Council with at least three quotes from reputable firms.**

Certification :

I certify that the above information and the contents of the attached documents are correct at the time of applying. I understand that if any of the information is subsequently found to be incorrect this may lead to the organisation being disqualified from consideration and/or the withdrawal of any grant awarded.

Signed

Date : / /

Name of Signatory

Position in organisation :.....