

**Minutes of the Parish Council Meeting
held in Carbrooke Village Hall on 7 October 2021**

Present: Cllrs J Tinson (Chair), J Borrett, V Colley, L Defew, G Long, G Redfern, P Sampher. In attendance: N Hartley (Parish Clerk) Cllr H Crane (Breckland Council)

1 Public Participation

There were no members of the public present.

2 Apologies for Absence

Apologies were received from Cllrs Coppen and Wormal.

3 Declarations of Interest

Cllrs Colley, Long and Sampher declared an interest in any matters relating to Blenheim Grange and the Community Hub.

4 Minutes

It was **RESOLVED** to approve and sign the minutes of the meeting held on 14 September 2021 as a true and accurate record.

5 Matters Arising

The clerk noted that EDF has scheduled to cut off the electricity supply to the Community Cabin.

A decision on the Council's application for a Green Grant is expected 11 October.

The Youth Shelter has been taken down.

The Council is awaiting delivery of a new dog bin. This will be installed at the same time as the new No Dogs signs. The bench from the War Memorial will be moved into the Cabin. The litter bin by the War Memorial will be moved to the playing field near the picnic benches.

The Council is awaiting a decision regarding its insurance claim for a new basket swing for the Blenheim Grange play area.

6 Management of the Community Centre

It was **RESOLVED** that the Parish Council will own the Community Centre and that it will be run by a Management Committee. The Council will establish clear Terms of Reference to be agreed with the Committee. The Council will advertise for volunteers to fill such roles as treasurer and booking clerk.

7 CCTV

It was **RESOLVED** to install CCTV on the Community Centre, in the lobby and facing the play area. The Council is appoint a contractor based on like for like quotes.

8 Next Meeting

The next meeting will be in the Village Hall on 12 October at 7pm.

There being no further business, the meeting was closed at 8.50pm.