

**Minutes of the Parish Council Meeting  
held in Carbrooke Village Hall on 12 October 2021**

**Present:** Cllrs G Redfern (Chair), J Borrett, T Coppen, L Defew, P Sampher. In attendance: N Hartley (Parish Clerk) Cllr H Crane (Breckland Council) Cllr Bowes (Norfolk County Council). Three members of the public.

### **1 Public Participation**

Objections were raised to the planning application at Summer Lane Kennels.

### **2 Apologies for Absence**

Apologies were received from Cllrs Colley, Long, Tinson and Wormall.

### **3 Report from Breckland and Norfolk County Councillors**

Cllr Crane (Breckland Council) noted that the Local Plan is to be amended. The Norfolk Strategic Flood Alliance strategy was endorsed at Cabinet. The strategy is available in a draft document as part of the Cabinet agenda 20 September 2021. Breckland has launched a Mindful Towns and Villages project to coincide with World Mental Health Awareness Day. The aim is to help communities become mental health champions. Helen is looking to recruit up to ten people in Carbrooke who are best placed to offer help.

Cllr Bowes (Norfolk County Council) noted that she had recently walked the Caudle Springs footpath and had requested a final cut to be made. The Trod is to be raked back. She noted there is Government funding for a road safety community fund through Norfolk County Council and she would like to apply for a 20mph speed limit from Caudle Springs to the school. This has been put into the Forward Plan. She was asked if the speed limit could extend throughout the older part of the village. Cllr Bowes said she will discuss this closer to the time. She noted additional Watch your speed signs have been installed. She has arranged for dog bins at the Caudle Springs footpath, location/s to be advised.

### **4 Declarations of Interest**

Cllr Sampher declared an interest in any matters relating to Blenheim Grange and the Community Hub.

Cllr Coppen declared an interest in any matters relating to the Millennium Green.

### **5 Minutes**

It was **RESOLVED** to approve and sign the minutes of the meeting held on 7 October 2021 as a true and accurate record.

## 6 Matters Arising

None.

## 7 Planning

### 7.1 Breckland Council decisions

Westmere Homes, land off Lancaster Avenue	3PL/2021/0598/VA
Variation of condition no2 on 3PL/2016/0084/F – omit 30 flats on site and replace with 16 houses & associated parking	Refused

### 7.2 Application considered:-

Summer Lane Kennels, Summer Lane	3PL/2021/1194/F
Application for five residential caravans, including a sewage plant and grass area off an existing access	

The Parish Council strongly objected to the application for the following reasons. It is outside the planning guidelines. There are problems with access and the access is on to a narrow, busy lane on which there is no footpath. The Council supported the comments of Highways.

## 8 Finance

### 8.1 The following payments were made in accordance with the budget:-

- Veolia, waste collection, £34.78
- Veolia, annual duty of care, £50.03
- N Hartley, clerk's salary, £699.53
- SCS Accounting, payroll services, £18
- A Willer, to cut and clear tree in Village Hall car park, £50
- Millennium Green, grant for insurances, £1,500
- Jemco, No Dogs signs for Blenheim Grange play area, £15.50
- TOP Garden Services, emptying dog/litter bins Blenheim Grange (August) £486
- TOP Garden Services, cutting grass Village Hall car park (August) £48
- TOP Garden Services, emptying dog/litter bins Blenheim Grange (Sept) £248.40
- TOP Garden Services, cutting grass Village Hall car park (September) £48
- Earth Anchors Ltd, new dog bin for Blenheim Grange, £249.54

### 8.2 The following payments were made from the Commuted Sum:-

- TOP Garden Services, grass cutting of Open spaces at Blenheim Grange, (August), £444

TOP Garden Services, grass cutting of Open spaces at Blenheim Grange  
(September) £444

8.3 The following payments had been received:-

Breckland Council, balance of the Precept, £18,000  
Barclays Bank, interest received, £0.50

8.4 The meeting received a report of Actual to Budgeted expenditure

## **9 Update from the Community Centre Committee**

Cllr Sampher advised the new storage container has been installed at the rear of the building. The building should be handed to the Parish Council in mid November. It is hoped to hold a Christmas event on 18 December. Cllr Crane was thanked for supplying a filing cabinet and table. CCTV contractors are coming to assess the building for CCTV and to provide up to date quotes.

Cllr Sampher noted there is graffiti on the Community Cabin. It was **RESOLVED** to remove this.

## **10 Update on road adoptions at Blenheim Grange**

The road adoptions are on schedule.

## **11 Cutting the Norwich Road to Caudle Springs footpath**

Cllr Borrett noted that the cutting needs to be wider. Cllr Bowes reminded the Council of her offer to pay for cutting the footpath.

## **12 Defibrillators**

Cllr Borrett noted that she is not able to monitor the defibrillators. It was **RESOLVED** that Cllr Sampher will monitor the equipment at the Aerolite Garage and Cllr Crane the equipment in the phone box.

## **13 Moving the school signs**

The clerk noted that Norfolk County Council had reviewed the position of the signs and deemed the location to be suitable. Cllr Bowes was asked to look into this further.

## **14 Litter Bin at the Fen Farm footpath**

It was **RESOLVED** to install a litter bin near Willow Corner.

### **15 Appointment of a representative to the Village Hall**

Cllr Coppen was appointed the Council's representative to the Village Hall.

### **16 Tree on the Millennium Green**

It was **RESOLVED** to buy a new copper beech (approx. 6ft) to replace the tree which is dead.

### **17 Summer Fete 2022**

Cllr Coppen noted a fete was planned for 4 June 2022.

### **18 Queen's Jubilee 2022 and the formal opening of the Community Hub**

This was carried to the next meeting.

### **19 Items for inclusion in the next agenda**

Provision of a Christmas tree at Blenheim Grange

### **20 Next meeting**

The next meeting will be in the Village Hall at 7pm on 9 November.

There being no further business, the meeting was closed at 8pm.