**Minutes of Carbrooke Parish Council Meeting**

 **held online on 8th December 2020**

**Present:** Cllrs M Wormall (Chair), L Defew, G Long, G Redfern, P Sampher, J Tinson. In attendance: N Hartley (Parish Clerk) Cllr H Crane (Breckland Council) Cllr Bowes (Norfolk County Council).

**1 Public Participation**

There were no members of the public present.

**2 Breckland and County Councillor Reports**

Cllr H Crane (Breckland Council) reported that Breckland Council has distributed £1 million in support grants to local businesses during the latest restrictions. Further funding is available and businesses are being encouraged to apply. Breckland Leisure centres have reopened. The 5 year housing land supply stands at 6.95 years. A fixed term Environment and Climate change officer has been appointed.

Cllr Bowes (Norfolk County Council) reported that an outbreak of avian flu has been confirmed at Snetterton. Authorities are acting to minimize the spread of the disease. Rates of coronavirus in Norfolk have fallen, but people should remember to be cautious. Norfolk County Council has launched a Covid Winter Support Scheme. Any resident in need of help should go to the County Council’s website.

**3 Apologies for Absence**

Apologies were received from Cllrs J Borrett, Colley and Coppen.

**4 Declarations of Interest**

Cllrs Sampher and Wormall declared an interest in any matters relating to Blenheim Grange.

**5 Minutes**

It was **RESOLVED** to approve and sign the minutes of the meeting held on 10 November 2020 as a true and accurate record.

**6 Matters Arising**

Cllr Borrett had left notice that there would be no AGM of the Fuel Allotment Charity, but the cheques are being sent out. She noted a number of potholes had been filled at Willow Corner.

Cllr Crane noted that residents were being urged to report incidents of litter and anti social behaviour through the Breckland Council website.

**7 Planning**

7.1 Breckland Council decisions

Shire Autos, Unit 1 & Unit 2, The Old Foundry, Norwich Road 3PL/2020/0966/F

Re-instatement of portal frame unit following fire damage (unit 1) and replace roof covering and insert fire escape door (unit 2) Approved

Dawe Estates, land located to the north of Meadow Lane APP/F2605/W/20/3249678

 Appeal dismissed by Planning Inspectorate

**8 Finance**

8.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Chq 101556 Great Melton Farms, purchase of Christmas tree, £

 101557 TOP Garden Services, emptying dog and litter bins, £309.60

 101558 TOP Garden Services, cutting Village Hall grass, £48

 101559 Mansfield Fencing, moving picnic benches & bins, various tasks, £440

 101560 HMRC, clerk’s PAYE, £208.60

 101561 EDF Energy, electricity Community Cabin, £35.33

8.2 The following payments were made from the Commuted Sum in accordance

 with the budget:-

Chq 000051 TOP Garden Services, grass cutting, tree works, removal of fly tip, cutting

 area at front of Blenheim Grange, £1,248

**9 Central Reservation and Speed Limit Change (Norwich Road)**

Cllr Bowes noted that the preliminary consultation on the extension of the 30mph is being undertaken. The central reservation and speed limit change should be completed by late February/March. The two works need to be carried out together. Cllr Bowes said she was pleased to be able to support the works through her Members Budget.

**10 Road Adoptions at Blenheim Grange**

The Council had received an update on road adoptions at Blenheim Grange from the housing consortium. The Section 102 drainage information for adoption is to be sent to Anglian Water, but there has been a setback regarding the roads as Norfolk County Council is requesting that all the lamp column heads are changed. This is because the existing lanterns are no longer used. The new lanterns will therefore be LEDs. A new design is being drawn up and the lead in time for the new lanterns is around twelve weeks.

**11 Water Drainage Group Update**

Cllr Defew noted that she was waiting for a reply from Norfolk County Council regarding riparian owners.

**12 Parish Partnership Scheme Bid**

It was **RESOLVED** to apply for two solar powered 20mph flashing lights to be installed outside the school under the Parish Partnership Scheme for 2021/22. Total cost approximately £7,000. The Parish Council to pay £3,500 for the two signs.

**13 Dog Waste Bins at Community Cabin**

The Council considered the installation of a second dog waste bin near the Community Cabin. It was **RESOLVED** that no action can be taken at this time. The Council hopes that it will receive help from other agencies once the roads are adopted.

**14 Draft Budget for 2021/22**

The Council considered its draft budget for 2021/22. It was **RESOLVED** to set the Budget at £36,000, to be confirmed at the January meeting. Any shortfall in the figures to be made up from the Council’s reserves in the financial year to 31 March 2021.

**15 Items for inclusion in the next agenda**

An update on road adoptions.

Litter.

**16 Next Meeting**

The next meeting will be held online at 7pm on 12 January 2021.

There being no further business, the meeting was closed at 7.40pm.